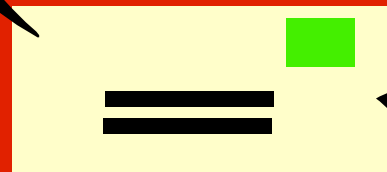
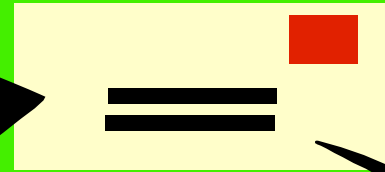


# E-MENTORING TRAINING 2006



**WELCOME**

# **E-MENTORING 2006**

## **Course Number**

**Elementary # 727016001**

**Secondary #727016002**

# What is E-Mentoring? and Benefits of E-Mentoring

**E-Mentoring is a mentoring relationship conducted via the Internet.**

## **Benefits:**

- **Overcome challenges associated with traditional one-one mentoring**
- **Takes advantage of the ease, and convenience and availability of the Internet**
- **Helps students deepen their understanding of the positive potential for online communication**
- **Helps students with their communications, reading and writing skills**

# How to establish an e-mentor program

Organizing and administering a responsible e-mentoring program requires no less effort than conducting a traditional mentoring program.

- Recruit mentors
- Background checks on all volunteers
- Orientation and training for mentors and students
- Screening and matching
- Ongoing support for the mentor pairs and having in place safety and technology guidelines

# Nuts and Bolts of E-mentoring

- Determine who is going to oversee all aspects of the program including reading all e-mails (Campus Mentor Coordinator, CIT or create a team effort)
- Choose web-based e-mail program with established safeguards (Gaggle.net)

# What is Gaggle.net

- Web-based e-mail program
- It's Free
- Coordinator acts as administrator and has ability to read all e-mails both incoming and outgoing.
- Automatic filtering of incoming and outgoing mail against an approved list of addresses and domains

# Gaggle.net allows you to:

- Block SPAM
- Automatically monitor messages
- Block inappropriate e-mail
- Review student messages
- Block curse words
- Block e-mail with outsiders

# Downside of Gaggle.net

- Free version exposes students to advertising, however all advertising is screened for content

# Nuts and Bolts of E-Mentoring

## E-mentoring Coordinator(s) Duties

- Choose students for the program
- Get parent permission forms from students (make sure parents know it's an e-mentoring program and basic guidelines)
- Recruit mentors
- Conduct background checks on all mentors
- Choose the type of program you want to run

# Two kinds of programs

- Match individual students with mentor and students send e-mail before or after school.
- Match students from one class with mentors and students send e-mail as part of computer class instruction.

# Before and After School E-mailing

- Set up accounts on Gagggle.net for each student
- Mentors can use their company e-mail account as long as they received approval from their supervisor
- Determine if NISD allows you and the students to receive e-mail from outside source
- Determine if having one or two face-to-face meetings, coordinate with company coordinator or host at school

# Before and After School E-mailing

- Students are assigned a username and password. The coordinator or sponsor keeps all usernames and passwords in a safe secure area
- Students go to computer lab once a week.
- Coordinator or sponsor gives them a card with their username and password
- Students write e-mail. First 10 e-mails students use guide sheets for topic discussion
- When they are finished coordinator or sponsor looks over e-mail and allows student to send it.

# Before and After School E-mailing

## Advantages

- Does not cut into instruction time
- Students take on greater responsibility

## Disadvantages

- Requires more maintenance
- Coordinator or sponsor must track down students not meeting weekly commitment

# One Class Program

- An entire classroom of students (example, language arts class) are matched with mentors
- Students go to computer lab as part of language arts instruction and computer instruction
- Used as reward for completing lab assignment

# One Class Program

- Teacher monitors e-mail before it's sent
- Coordinator or sponsor reads all incoming and outgoing e-mails

# One Class Program

## Advantages:

- Students have weekly scheduled time to e-mail mentors
- Enhances lab instruction

## Disadvantages:

- Not all at-risk students are in one classroom
- Have to find mentors for all students in classroom

# The Bottom Line

E-mentoring shares the goal of face-to-face mentoring:

Establishing a trusting, nurturing, positive relationship between the mentor and students